



CODE OF CONDUCT

KEMPTON PARK COMMUNITY POLICE FORUM - SECTOR 2

CODE OF CONDUCT

1. Members of the KPCPF and its structures shall not promote any party politics when dealing with KPCPF matters.
2. Members must not use any abusive language or make sexist or racist remarks.
3. No member shall utilize the KPCPF or SAPS logo or emblem or their ID card for personal or private gain.
4. Members of the SAPS working with the KPCPF shall behave and act in a manner that promotes community police relations and, if such members are expected to carry out duties which will enable the KPCPF to perform its function, do so without fail.
5. Members of the KPCPF shall agree to have their fingerprints taken for the purpose of Security clearance.
6. Members of the KPCPF must declare any conflict of interest and not participate on matters where there is a conflict of interest.
7. KPCPF members must behave in a diplomatic, professional, controlled and dignified manner when dealing with each other and with the general public,
8. KPCPF members and members of the Service shall not be actively involved in KPCPF matters whilst under the influence of liquor, drugs and all other intoxicating substances.
9. Members of the KPCPF and Service shall not abuse their positions to bring the KPCPF and its sub structures into disrepute.
10. Any member who contravenes the Code of Conduct and the CPF Constitution of the KPCPF shall be dealt with in accordance with the disciplinary process referred to in Annexure B and may be suspended pending a disciplinary hearing.

ANNEXURE - B

MISCONDUCT

1. Misuse of property belonging to KPCPF
2. Disclosing confidential information of the KPCPF to the public, individuals or institutions without prior written consent of the Management structure.
3. Refusal to carry out reasonable instructions of the Management Team of any office bearer acting on behalf of the KPCPF
4. Drinking liquor and / or being under the influence of liquor or any intoxicating substance whilst performing duties of the KPCPF
5. Acting in a manner that exposes the KPCPF members to a dangerous environment and or criminals
6. Intentionally disregarding this constitution and direction provided by leadership of the KPCPF
7. Sabotaging activities of the KPCPF
8. Theft, fraud, insults or use of inappropriate language against members of the KPCPF, its Management Team and the community
9. Refusal to execute tasks enabling the KPCPF to function efficiently and effectively.
10. Acting in a manner that disrupts the activities, programmers and projects of the KPCPF
11. Using the KPCPF to advance personal political interests
12. Using the KPCPF to advance personal business interests.

ANNEXURE - C

DISCIPLINARY PROCEDURE

1. A Disciplinary Committee shall be established to address a reported misconduct.
2. The accused person shall be afforded a fair hearing by being informed of charges against him / her and be afforded an opportunity to state his / her case and appoint a representative of his own choice within the KPCPF.
3. Outside or external legal representation shall not be allowed whilst the matter is being dealt with internally.
4. A Disciplinary Committee will consist of three (3) Management members, one (1) member of another Sector who does not serve on the KPCPF Sector 2 Management team.
5. The Disciplinary Committee may hear and decide on the matter or refer the matter to a higher level if it is of the view that the matter is beyond its jurisdiction.
6. The Disciplinary Committee may take the following decisions: reprimand the accused person, suspend, expel or order any of the penalties as stipulated under the penalties clause.
7. The accused person has the right to appeal to the next higher level structure, and shall file a notice of appeal within five (5) working days after judgment.
8. The disciplinary hearing can take place in the absence of the accused person in the event that the Disciplinary Committee is satisfied that the accused person was properly informed and no valid excuse for the absence was tendered.

ANNEXURE - D

PENALTIES

1. Warning (Verbal or Written)
2. Suspension
3. Expulsion
4. Refund or Payback (in cases of theft or fraud)
5. Criminal charges if deemed necessary against the accused member.
6. Instituting a civil claim against the accused member
7. Some of the penalties may be imposed simultaneously.

I, _____, accept this Code of Conduct and

sign acceptance on this, the day of 20.....

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SIGNATURE

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GARY WALKER

CHAIRMAN OF KPCPF SECTOR 2

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WITNESS 1

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WITNESS 2